

ADAMS-FRIENDSHIP AREA EDUCATION ASSOCIATION, INC.

July 16, 2019 MINUTES

The regular monthly meeting was called to order by President, Kevin Beaver at 5:37 pm on July 16, 2019 at the district office. Members present were: Marge Edwards, Lee Ann Roseberry, Thomas Machan, Linda Machan, Deb Wachholz, Rich Wachholz, John R. Jones, Danna Peterson, Marcia Klicko, Laurie Ina, Harvey Wagner, Bev Wagner, Kevin Beaver, Myrna Garnett, Bob Garnett, Allen Klaus, Tom Wetzel.

Motion was made by Marge Edwards, seconded by Allen Klaus to approve the agenda as presented. The motion was carried unanimously.

Motion was made by Harvey Wagner, seconded by Lee Ann Roseberry to approve the June 18, 2019 minutes as printed. The motion was carried unanimously.

Motion was made by Marcia Klicko, seconded by Danna Peterson to approve the treasurer's report as follows: BMO Harris Non-profit checking - \$106.53, ACB Saving Account - \$285.79, Current Checkbook - \$12,339.86, Stock Account - \$374,336.54, SEI Private Trust Endowment Fund - \$64,427.36, Total Assets - \$456,289.90. The motion was carried unanimously.

COMMITTEE REPORTS

Finance Committee Report – John R. Jones reported that our finances were in good order and that no action was needed in regards to addition of SagePoint to investment group. Some discussion regarding the receipt of statements took place with Harvey Wagner noting he'd reach out to Jason to ensure he continues to receive statements.

Scholarship/Classroom Grant Report

- No new items for scholarship/classroom grant committee.

Public Relations Committee Report

- Web site updated with new events per Linda Machan.

Fund Raising Committee Report

- Nothing in the near future to report.

Fine Arts Events Committee Report – Linda Machan provided a summary of their season financially noting that all expenses are being paid primarily by sponsor dollars and ticket sales dollars. Tom Machan reported that we still aren't happy with attendance and really need a sell out to justify what we're doing. Linda Machan discussed "Arts Midwest" event coming up in September in Minneapolis where numerous acts are showcased. Discussion regarding Marti attending took place with suggestion to table until next meeting to motion for Marti's attendance once more is known about cost.

Fine Arts Center Report – Of the \$50,000 approved for Phase 2 FAC Equipment/Training budget, \$26,255.35 remains. A motion was made by Tom Wetzel and seconded by Marcia Klicko to extend this money to Phase 3 FAC Equipment/Training budget. The motion was carried unanimously. Items to be considered for next year include microphones w/body packs, lighting, projector, additional cameras and recording equipment so DVDs could be made and sold as possible fundraiser.

Old Business – None

New Business – None

Motion as made by Bob Garnett, seconded by Allen Klaus to adjourn at 6:15 pm. The motion was carried unanimously.

Respectfully submitted,
Laurie Inda, Recording Secretary
Adams-Friendship Area Education Foundation, Inc.

ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.
August 20, 3019 Board Minutes

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President Kevin Beaver on August 20, 3019 at 5:06 pm in the board room at the district office. Members present were: Darlene Hovorka, Harvey Wagner, Tom Machan, Linda Macham, Laurie Inda, Deb Wachholz, John R. Jones, Kevin Beaver, Allan Klaus, BJ Nachreiner, Myrna Garnett, Bob Garnett, Marcia Klicko, Bev Wagner, Tom Wermuth Tom Wetzel.

Motion was made by Al Klaus, seconded by John R. Jones to adopt the agenda as presented. The motion was carried unanimously.

Motion was made by John R. Jones, seconded by Marcia Klicko to approve the minutes of the July meeting as printed. The motion was carried unanimously.

Motion was made by Harvey Wagner, seconded by Al Klaus to approve the treasurer's report as follows: BMO Harris Checkbook - \$106.53, Adams Community Bank - 285.79, Current Checkbook - \$11,047.30, Stock Account - \$386,708.80, SEI Trust Endowment Fund - \$\$64,427.78, Total Assets - \$462,575.78. The motion was approved unanimously.

Committee Reports

Finance Committee Report – John R. Jones reported that our finances were doing well and we would now more after the audit is done later this month.

Scholarship/Classroom Grant Report – Marcia explained that the grant recipients were truly grateful that we could help them to purchase much needed items for their classroom. She will send the information to Linda Machan to include in all of our social media sights.

Public Relations Committee Report – The website needs some cosmetic work to make it more presentable to the public. Mainly to add more information. We discussed working on a publication for the public to be sent out annually. Something like an Annual Report.

Fundraising Committee Report – We will be having a Trivia Night sometime this winter. More information will come out later.

Fine Arts Center Events Committee Report – Ticket sales have been going very well. We've sold about 60 season tickets which is up by half from last year. Adams Community Bank will be the preferred sponsor for the "Sail On" show. A-F Motors will be the sponsor for the Nashville Show. The committee is working on a Sponsor Appreciation Reception to be held on August 24 from 5 to 7 at Antonio's.

Motion was made by Linda Machan, seconded by John R. Jones to pay the registration fee of \$475 to send Marge Edwards to the Arts Midwest in Minneapolis. Motion was carried unanimously.

Old Business – We will be getting mendable walls for the art gallery at the Fine Arts Center. The custodians have been working on getting the Center ready for the school year.

New Business – Motion was made by Al Klaus, seconded by Marcia Klicko to pay the events liability insurance of \$1012.00. The motion was carried unanimously.

Motion was made by Marcia Klicko, seconded by Al Klaus to pay the \$450.00 insurance premium for the officer's insurance. The motion was carried unanimously.

Motion was made by Bob Garnett, seconded by Laurie Inda to pay \$399.00 for the 1/8-page advertisement in the Visitors Guide. The motion was carried unanimously.

Motion was made by Marcia Klicko, seconded by Al Klaus to purchase a ¼ page ad in the Fall and Winter Sports program for \$499.00. The motion was carried unanimously.

Motion was made by John R. Jones, seconded by Marcia Klicko to accept the resignation of Dawn Hammond as a Director. She still plans to stay active with the group. The motion was carried unanimously.

Motion was made by Bob Garnett, seconded by Al Klaus to adjourn. The motion was carried unanimously.

Respectfully submitted,
Darlene R. Hovorka, Secretary
Adams-Friendship Area Educational Foundation, Inc.

ADAMS-FRIENDSHIP AREA EDUCATION FOUNDATION, INC.
MINUTES – SEPTEMBER 17, 2019

The regular monthly meeting of the Adams Friendship Area Education Foundation, Inc., was called to order by President Kevin Beaver on September 17, 2019 at 5:00 pm at the district office. Members present were: Darlene Hovorka, Tom Wetzel, Linda Machan, Tom Machan, Laurie Inda, Marge Edwards, Lisa Curless, Marcia Klicko, Danna Paterson, Dana Johnson, BJ Nachreiner, Allan Klaus, John R. Jones, Kevin Beaver, Harvey Wagner, Bev Wagner.

Motion was made by Marge Edwards, seconded by Marsha Klicko to approve the agenda and August minutes as presented. The motion was carried unanimously.

Motion was made by Al Klaus, seconded by John R. Jones to approve the treasurer's report as follows: Adams Community Bank-Savings - \$316.81, BMO Harris Non-profit checking - \$106.53, Current Checkbook - \$40,124.69, Stock Account - \$397,048.53, SEI Private Trust Co Endowment Fund - \$64,427.36, Total Assets - \$502,023.92. The motion was carried unanimously.

Committee Reports

Finance Committee Report – John R. Jones reported that he and Deb Wachholz met with the auditor, Linda Householder. During that meeting, Linda suggested we purchase a computer and software for Deb to use basically for our financial needs. John suggested that President Beaver appoint a 5-person committee to decide what kind of computer, etc. to purchase. Appointed were Kevin Beaver, Marge Edwards, Darlene Hovorka and John R. Jones.

(Note): At the committee meeting, it was decided that Deb would contact Linda Householder to see what would work for us and was given the go-ahead to purchase the needed computer and software.

It was also noted that Deb Wachholz is doing an exemplary job as our treasurer.

Scholarship/Classroom Grant Committee Report – Danna Peterson will check to see if we could meet at the Middle School for one of our meetings so we could see the grant recipient's rooms. She will report at a later date and this was tabled.

Public Relations/Communications Committee Report – The website is up-to-date as of this date. Work will begin on a newsletter.

Fund Raising Committee Report – Sand County Players will be doing a show in November 1st & 2nd, 7th, 8th, 9th and 10th. We will again be running the 50-50 raffle at the shows.

Fine Arts Center Events Committee Report – Reported that the Beach Boys was a wonderful success. Next show is Art Stevenson and Highwater. Marge thanked the AFAEF for paying her way to the Arts Midwest Conference. It was a huge success and they came back with some great ideas for shows. The sponsor's appreciation night will be at Antonio's from 5 to 7.

Old Business

Fine Arts Center Report – Tom Wetzel reported that since school has started, the Center has been used continually for many events.

New Business

Motion was made by Marcia Klicko, seconded by Allan Klaus to pay for a non-profit ad in the Chamber of Commerce booklet. The motion was carried unanimously.

It was decided to have a table with information at the Women's Night Out event.

Motion was made by Debbie Wachholz, seconded by Dana Johnson to pay the auditor to help set up our financial records and software as needed. The motion was carried unanimously.

Motion was made by Allan Klaus, seconded by BJ Nachreiner to adjourn. The motion was carried unanimously.

Respectfully submitted,
Darlene R. Hovorka, Secretary
Adams-Friendship Area Education Foundation, Inc.

ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.

Minutes - October 15, 2019

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc., was called to order by President Kevin Beaver at 5:06 pm on October 15, 2019 at the district office. Members present were: Marge Edwards, Bev Wagner, Harvey Wagner, Tom Wetzel, Tom Machan, Linda Machan, Darlene Hovorka, Tom Wermuth, Deb Wachholz, Danna Peterson, Lisa Curless, Laurie Inda, Kevin Beaver, John R. Jones, Dana Johnson, Marcia Klicko, Bob Garnett, Myrna Garnett.

Motion was made by Marge Edwards, seconded by Laurie Inda to adopt the agenda as amended. (Corrections – Old Business is 6.2 – not 6.1.2. Add Lights o Life to Fund Raising Committee Report) The motion was carried unanimously,

Motion was made by Bob Garnett, seconded by Lia Curless to approve the September minutes with corrections. The motion was carried unanimously.

Motion was made by Danna Peterson, seconded by Marcia Klicko to approve the Treasurer's Report as follows: BMO Harris Checking Account - \$106.53, ACB Savings Account - \$316.92, ACB Checking Account - \$45,655.74, Stock Account - \$411,159.53, SEI Private Trust Co. Endowment Fund - \$66,891.20, Total Assets - \$524,129.92. The motion was carried unanimously.

Committee Reports

Finance Committee Report – As above.

Scholarship Committee Report – We will have the February monthly meeting at the A-F Middle School where we will be shown a demonstration of the Class Room Grants that the Foundation funded. Plans for a Golf Outing is in the works at this time. Also are planning a Trivia Night.

Public Relations Committee Report – Work will be done on the website.

Fund Raising Committee Report – Darlene will mail the brochures for the Lights of Life. Bob & Myrna Garnett will take care of getting the tree ready for lighting.

We will be doing raffles at the Sand County Players show again this year. Grateful appreciation to the Sand County Players organization for allowing us to do this. This year's proceeds will go to the Classroom Grant Program.

Fine Arts Events Committee Report – 2020-21 shows are starting to get set up. So far Eric Diamond Tribute is scheduled for September and Linda Ronstadt in October. Our agriculture sponsors will be the featured sponsors for the Art Stevenson and Highwater show.

Fine Arts Center Report – Tom Wetzel reported that the Center has been in constant use. The Art Gallery is getting prepared for art shows. High School band concert on the 20th, One Act Play on November 14th & 15th, Nutcracker performance on December 6th-8th.

Lisa Curless was appointed as the new director to fill out the term of Dawn Hammond.

New Business – None

Motion was made by Bob Garnett, seconded by Lisa Curless to adjourn. The motion was carried unanimously.

Respectfully submitted,

Darlene R. Hovorka, Secretary

Adams-Friendship Area Educational Foundation, Inc.

ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.
MINUTES – JANUARY 21, 2020

The regular meeting of the Adams- Friendship Area Educational Foundation, Inc. was called to order by Secretary, Darlene Hovorka, in the absence of the President and Vice President at 5:02 pm on January 21, 2020 at the district office. This is an informal meeting as a quorum was not established. Members present were: Marge Edwards, Beverly Wagner, Laurie Inda, Harvey Wagner, Danna Peterson, Deb Wachholz, Lisa Curless, Bob Garnett, Myrna Garnett, Tom Machan, Tom Wetzel, Linda Machan, Darlene Hovorka.

December and January minutes will be approved at the February meeting.

Treasurer, Deb Wachholz reported that our assets are as follows: As of 11/30/2019 – BMO Harris Checking Account - \$106.53, ACB Savings Account - \$344.86, ACB Checking Account - \$40,554.68, Stock Account – \$455,083.78, SEI Endowment Fund - \$69,389.84. Total Assets - \$565,479.69. As of 12/31/2019 – BMO Harris Checking Account - \$106.53, ACB Savings Account - \$344.99, ACB Checking Account - \$39,499.60, Stock Account - \$466,428.63, SEI Endowment Fund - \$69,389.84, Total Assets - \$575,769.59. Approval will be at the February meeting.

Committee Reports

Finance Committee Report – No report

Scholarship/Classroom Grant Committee Report – Our next meeting will be at the Middle School so the group can see what has been done with the Classroom Grants. Committee is planning a Leap Year Trivia Night to be held at Moundview Golf Course on February 29th, at 6:00 pm. 4 Person teams, Raffle Items and need to contact Danna Peterson for more info.

Public Relations Committee Report – Linda Machan and Laurie Inda are continuing to work on an Annual Report.

Fund Raising Project Report – Reported that Lights of Life made \$1,155.00.

Fine Arts Events Committee Report – Isthmas Brass is the next show at the Fine Arts Center and everyone needs to push the sale of tickets.

Old Business – Fine Arts Center Report – Tom Wetzel reported that the Fine Arts Center has been extremely busy during the month of December.

President Keven Beaver arrived and Marge Edwards had to leave the meeting.

New Business – None

The meeting was adjourned at 6:00 pm.

Respectfully submitted,
Darlene R. Hovorka, Secretary
Adams-Friendship Area Educational Foundation, Inc.

Adams-Friendship Area Educational Foundation, Inc.
Minutes – 2-18-2020

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President, Kevin Beaver at 5:35 pm in the library of the Adams-Friendship Middle School. Danna Peterson gave us an interesting tour of the classrooms that received the Classroom Grants from the Foundation. Proved to be a wonderful thing as what they have done is amazing. Members present were: Lisa Curless, Marcia Klicko, Tom Wermuth, Linda Machan, Dana Johnson, Danna Peterson, Bob Garnett, Myrna Garnett, Deb Wachholz, John R. Jones, B.J. Nachreiner, Allan Klaus, Kevin Beaver, Tom Machan, Darlene Hovorka.

Motion was made by John R. Jones, seconded by Lisa Curless to adopt the agenda as presented. The motion was carried unanimously.

Motion was made by Al Klaus, seconded by Danna Peterson to approve the November minutes and the January informal minutes as printed. The motion was carried unanimously.

Motion was made by Marcia Klicko, seconded by Al Klaus to approve the treasurer's report as follows: BMO Harris Checking Account – \$106.53, ACB Savings Account - \$344.99, ACB Checking Account - \$32,664.30, Stock Account - \$466,428.63, SEI Private Endowment Fund - \$70,456.50, Total Assets - \$570,000.95. The motion was carried unanimously.

Committee Reports

Finance Committee Report – No Report other than above

Scholarship/Education Foundation Committee Report – Leap Year Trivia event has been changed to March 1, 2020 at 1:00 pm.

Public Relations/Communications Committee Report – No Report

Fund Raising Committee Report – The Dairy Breakfast is as planned in the past. Deb Wachholz will choose Brat Fry date. We received a \$1000 donation from Alumni Genevieve Foss in appreciation of the great things we have been doing as an organization. Motion was made by John R. Jones, seconded by Marcia Klicko to use the \$1000 to support the Prairie Fire Children's Production. The motion was carried unanimously.

Fine Arts Events Committee Report – The next few shows coming up are: Linda Davis, Mary Mack, Kids From Wisconsin, the Air Force Band.

Old Business

Fine Arts Center Report – Having issues with the sound system. As of now all school concerts and plays are on track.

New Business

Motion was made by Al Klaus, seconded by Lisa Curless to purchase 40 bike helmets for the High School Physical Education program in conjunction with Gunderson Moundview Hospital. The motion was carried unanimously.

Motion was made by Bob Garnett, seconded by Al Klaus to adjourn. The motion was carried unanimously.

Respectfully submitted,
Darlene R. Hovorka, Secretary
Adams-Friendship Area Educational Foundation

Due to the holidays, Education Foundation Meetings for November 2020 and December 2020 were cancelled.

Due to Covid 19, Education Foundation Meetings for the following months were cancelled:

March 2020

April 2020

May 2020

June 2020