

# Adams-Friendship Area Educational Foundation, Inc.

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## ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC. MINUTES – July 28, 2021

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President, Kevin Beaver at 5:41 pm on Wednesday, July 28, 2021 at Adams-Friendship High School. The presence of a quorum was confirmed. Members present were: Laurie Inda, Danna Peterson, Deb Wachholz, Bob Garnett, Myrna Garnett, Darlene Hovorka, Linda Machan, Tom Machan, Tom Wetzell, Kevin Beaver, Marge Edwards, Lori Thompson, Marcia Klicko, Lisa Curless, Bill Parr, Kathie Dye and Crystal Nawrot.

### **Adopt the Agenda**

*Motion was made by Marge Edwards; seconded by Danna Peterson to approve the agenda as presented. The motion was carried unanimously.*

### **Approval of Minutes**

*Motion was made by Danna Peterson; seconded by Darlene Hovorka to approve the June 15, 2021 minutes with the addition of Marcia Klicko in attendance to the minutes. The motion carried unanimously.*

### **Treasurer's Report**

Treasurer, Deb Wachholz reported assets as noted below as of 6/30/2021:

- BMO Harris Checking Account - \$106.53
- ACB Savings Account - \$616.77
- ACB Checking Account - \$88,572.73
- Stock Account – \$537,109.90
- SEI Private Trust Co. Endowment Fund - \$83,859.19
- **Total Assets - \$710,265.12**

*Motion was made by George Ritchie; seconded by Dana Peterson to approve the treasurer's report as presented. The motion carried unanimously.*

### **Committee Reports**

**Finance Committee Report:** Kevin Beaver reported that they met as a committee over the last month and have continued to discuss how to take donations. They were able to get Mid-State's form as an example. The Mid-State form is very detailed, so they are going to pair it down for the use of the Foundation. They will create a draft and bring it to the next in person meeting.

#### **Scholarship/Classroom Grants Committee:**

Marcia Klicko shared that the committee is hoping to get a meeting in the next couple of weeks. One item needing discussion will be when new applications will be due.

#### **Public Relations/Communications Committee:**

Linda Machan shared that a season brochure will be coming out soon and that the web site is up to date.

#### **Fund Raising Projects Committee:**

Deb Wachholz shared that there are none at the moment.

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## **FAC Events Committee:**

Linda Machan shared that the full season is booked and contracts are in place. Handouts of acts were provided at the meeting. Season tickets will only include four of the acts. August 1<sup>st</sup> is when season tickets go on sale via online or phone. Starting 8/18 we'll have box office hours. Season tickets will be on sale until 9/22. As of 9/1 people will be able to go online and buy tickets for any of our shows. Season tickets will also be sold with social distancing in place. Current capacity = 50%. Sponsor campaign will start soon with a mailing in the next couple of weeks.

## **Fine Arts Center Report**

Tom Wetzel reported that a nice thank you note came in from the Alley Katz. Tom also shared that the events committee has tried consistently to support A-F students. WPN Conference information has come through and Tom Wetzel doesn't think it's worth sending someone in person this year as discussed at a prior meeting. He intends to attend online this year at a cost of approximately \$30. Tom noted that maintenance is taking place in the Fine Arts Center including work on the stage floor and a small leak in the art gallery area. Tom also reported that the school district discusses the COVID regulations at their monthly meeting and the Fine Arts Center is still at 50% capacity for shows as of today.

## **A-F School District Report**

No report for July 2021

## **Old Business**

Deb Wachholz shared that the A-F Hall of Fame plaques came in and include Alexis Pheiffer Bhatheja, Lisa Ann Robinson Massen, and Sandra Swisher-Pheiffer. These will be presented at a later date and hung in the space at the high school.

## **New Business**

Tom Machan shared information regarding event liability insurance. Our policy anniversary date is 8/21. As we planned our next events, we had to submit descriptions of all to the insurance company. Our agent submitted those to the underwriter. Most events are in the Fine Arts Center but our dairy breakfast and some others are held at other locations. Tom just heard from our agent and they shared that for our nine events we would be charged approximately \$750 with a total policy premium of \$1048 which includes some liability based on meetings etc. Tom also shared that our agent is pretty confident that we won't experience a rate increase but we'll know more in a few weeks.

Darlene Hovorka shared that MaryJo Peterson who works in our high school guidance office would like to join AFAEF. Darlene will send her email address to Laurie.

Next meeting will be August 17<sup>th</sup> unless determination is made that no meeting is necessary.

## **Adjournment**

*Motion as made by Bob Garnett, seconded by Marcia Klicko to adjourn at 6:37 pm. The motion was carried unanimously.*

Respectfully Submitted - *Laurie Inda, Secretary*  
Adams-Friendship Area Educational Foundation, Inc.