

ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.  
JULY 21, 2020- HIGH SCHOOL COMMONS

The regular monthly meeting of the Adams-Friendship Area Educational Foundation was called to order by President Kevin Beaver at 5:35 pm on July 21 2021 in the high school commons. Members present were: Bob Goodhue, Kathie Dye, Tom Machan, Linda Machan, Bob Garnett, Myrna Garnett, Laurie Inda, Tom Wetzel, George Ritchie, Wendy Ritchie, Kevin Beaver, Bev Wagner, Harvey Wagner, Marcia Klicko, Lisa Curless, Darlene Hovorka.

Motion was made by Harvey Wagner, seconded by Lisa Curless to adopt the agenda as presented. The motion was carried unanimously.

Motion was made by Marcia Klicko, by Lisa Curless to approve the minutes of the February 18, 2020 regular meeting. (Last time the group met after the Coronavirus 19 shutdown). The motion was carried unanimously.

Treasurer's Report- Motion was made by Tom Machan, seconded by Laurie, Inda to approve the treasurer's report as follows as of June 30, 2020: BMO Harris Checking Account - \$106.53, ACB Savings Account - \$405.07, ACB Checking Account - \$35,556.78, Stock Account- \$403,945.43, SEI Private Trust Co -\$65,707.32. Total Assets -\$505,721.32. The motion was carried unanimously.

#### Committee Reports

Finance Committee Report - Motion was made by Harvey Wagner, seconded by Bob Garnett to refer to the finances as reported at the annual meeting between February and now. The motion was carried unanimously.

#### Scholarship/Classroom Grants Committee Report

There were three proposal submitted for grants this year. It was decided to give each a portion of \$5,000.00. Motion was made by Marsha Klicko, seconded by Deb Wachholz to approve \$1,500.00 per grant to teachers as follows:

- Lisa Conrad - \$1,500.00
- Amy Beaver - \$1,500.00
- Linda Stage - \$1,500.00

The motion was carried unanimously.

Deb Wachholz reported that the Foundation awarded almost \$4,000.00 in scholarships to deserving seniors.

Public Relations/Communications Committee Report - The website has been updated and is current.

Fund Raising Projects Committee Report - None

Fine Arts Events Committee Report- Reported that a great Season 4 has been planned and we are just waiting for the school district to decide how they were going to open the school year this fall.

#### Old Business

Fine Arts Center Report- Tom Wetzel reported that new monitors and lights have been ordered at a cost of \$6,000.00. The school district will cover \$4,400.00 of the cost for this.

New Business - None

The next meeting will be on September 15, 2020 if possible. Location TBD.

Motion was made by Bob Garnett, seconded by Lisa Curless to adjourn. The motion was carried unanimously.

Respectfully submitted,

Darlene R. Hovorka, Secretary

Adams-Friendship Area Educational Foundation, Inc.

November 2020

Email Communication

Good afternoon everyone. I hope this email finds you and yours safe and well, and that you're all finding creative ways to navigate things in our current environment. Again, due to the every-changing environment we're in, the decision has been made that any upcoming meetings will be postponed until further notice unless something pressing comes up that might need attention. Please let me know if you have any information you'd like shared, and/or have any questions in the meantime and I'm happy to coordinate. I've provided a couple of updates that have been shared with me below, and will communicate each month as things progress.

**Lights of Life7** For this year, the tree will be taking a much needed rest as there are some technical issues with it that may take some time to fix. The fundraiser for this is on hold for now, with the thought that we'll concentrate on next year. If it can be repaired soon, it may be lit the Saturday prior to Thanksgiving to spread some holiday cheer.

**Fine Arts Center Events Committee7** The events committee has come to the agreement that the show scheduled for December (B2Wins) will be postponed. The web site has been updated recently, and Tom W. is keeping up with developments as they relate to the arts and COVID via the *Wisconsin Presenters Network*. The fine arts center is being utilized for some socially distanced classes for Spectrum and also band and chorus.

Please continue to work on your committees for any future events that the Foundation has always planned and again, let me know if you have any questions at all. Please also continue to promote the Foundation to others in the community as we can always use some new people and/or fresh ideas to keep us going. Again, I hope you and yours are safe and well!

*Laurie Inda*

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P.O. Box 204  
Friendship, WI 53934  
afedfound@gmail.com



**ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.  
MINUTES - MARCH 23, 2021**

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by Secretary, Laurie Inda, in the absence of the President and Vice President at 5:10 pm on Tuesday, March 23, 2021 at the Adams-Friendship Fine Arts Center. The presence of a quorum was confirmed. Members present were: Marge Edwards, Laurie Inda, Danna Peterson, Deb Wachholz, Bob Garnett, Myrna Garnett, Tom Machan, Linda Machan, Tom Wetzell, Kathie Dye, Allan Klaus, George Ritchie, BJ Nachreiner, and Tom Wermuth.

**Adopt the Agenda**

*Motion was made by Linda Machan; seconded by Allan Klaus to approve the agenda as presented. The motion was carried unanimously.*

**Approval of Minutes**

*Motion was made by Bob Garnett; seconded by BJ Nachreiner to approve the July 21, 2020 minutes as presented. The motion carried unanimously.*

**Treasurer's Report**

Treasurer, Deb Wachholz reported assets as noted below as of 12/31/2020:

- BMO Harris Checking Account - \$106.53
- ACB Savings Account - \$492.20
- ACB Checking Account - \$80,021.62
- Stock Account-\$449,371.54
- SEI Private Trust Co. Endowment Fund - \$78,328.47
- **Total Assets - \$608,320.36**

*Motion was made by Marge Edwards; seconded by Allan Klaus to approve the treasurer's report as presented. The motion carried unanimously.*

**Committee Reports**

**Finance Committee Report:** No report

**Scholarship/Classroom Grant Committee:**

Deb Wachholz reported a current available scholarship balance of \$7054.93 and shared that the deadline for 2021 scholarship applications is April 2, 2021. The 2021 scholarship reception will take place on May 12, 2021 and a check will need to be disbursed by April 16, 2021.

Discussion took place regarding the number of, and amount for the 2021 scholarships to be granted from the Adams-Friendship Area Educational Foundation to graduating senior applicants from Adams-Friendship High School. Five \$500 scholarships totaling \$2500 was agreed upon which is an increase from five \$400 scholarships totaling \$2000 in 2020.

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Further discussion regarding how the scholarships **will** be decided took place with an agreement that Deb Wachholz would obtain the list of applicants shortly after the April 2, 2021 deadline, and forward them on to Secretary Laurie Inda. Secretary Inda will share the names with board members via email to reply with any recommendations by Wednesday April 14, 2021 which she will then forward on to Deb Wachholz who will send recipients names along with a check to Adams-Friendship High School by the April 16, 2021 deadline.

*Motion was made by Kathie Dye; seconded by Linda Machan to approve the five \$500 scholarships to be awarded to Adams-Friendship High School graduating seniors at the 2021 scholarship reception. The motion carried unanimously.*

### **Classroom Grants Committee:**

Danna Peterson shared that a decision has been made to postpone grant applications to September 2021 with awards to take place in October 2021. To date there have been no new applications. Danna also shared that many grants awarded in 2020 have been extended due to COVID-19.

### **Public Relations/Communications Committee:**

Linda Machan reported that there was not a lot to share other than that web site and Facebook updates continue to occur as event decisions are made.

### **Fund Raising Projects Committee:**

Deb Wachholz proposed having a drive-thru dairy breakfast event on Saturday, May 29, 2021, considering restrictions still in place due to COVID-19. Several people have been contacted for approval including Dr. Wermuth and the school nurse (No approval to date). Ideas presented included using the *Oliver* food packaging unit from the school district to more efficiently distribute food, ticket pricing, food *items* to include, and use of kettle. Decision was made to discuss at next meeting on April 20, 2021 as approval has not yet been granted. Dr. Wermuth will communicate any approval he obtains to Deb and she will let Laurie know what to include on April 20, 2021 agenda.

### **FAC Events Committee:**

Linda Machan reported that the committee has continued to meet regularly via Zoom and *in person*. Many events planned for the 2020/2021 season have been rescheduled including Linda Ronstadt (9/23/2021), 82Wins (12/16/2021), Evening in the Round (3/16/2022). Others are being considered. Linda also shared that there will be no Prairie Fire for summer 2021 but that we are on their radar for summer of 2022. The events committee *is* working on a possible small re-opening for late May or early June with 25% capacity.

### **Fine Arts Center Report**

Tom Wetzel shared that some *meetings* and events have started to take place once again in the Fine Arts Center. School boards meetings, awards presentations and others are being scheduled with social distancing and other safety measures in place. Some issues with the sound system cropped up again in July but it is now up and running. Tom also shared that the WPN summer conference is up in the air with a possible late August date, and Arts Midwest will be all virtual. His suggestion would be to consider WPN once we have more detail and to forego Arts Midwest this year. Also shared was that Thursday, 3/25/2021 is scheduled for band concert which will be the first official show of the school year. Other events are slowly trickling in.

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### **Old Business**

**DONOR WALL** - Deb Wachholz reported that the vendor we used for donor wall signage was bought out. Suzy Nolet from Graphics Direct is excited to help us out with updating our sign. Any updates that we'd add will wait until end of June so we can add all updated donors at the same time.

Deb presented an opportunity to place an ad in the county ATV map at \$325 for ¼ page. Discussion took place and the decision was made to not place an ad at this time as we continue to advertise in the chamber guide.

Also shared by Deb W. was that she has updated our gaming license so we should be all set for any raffle ticket sales as they come up.

### **New Business**

None

### **Adjournment**

*Motion as made by Bob Garnett, seconded by Allen Klaus to adjourn at 6:15 pm. The motion was carried unanimously.*

Respectfully Submitted - Laurie Inda, Secretary  
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## ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC. MINUTES -April 20, 2021

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President, Kevin Beaver at 5:04 pm on Tuesday, April 20, 2021 at the Adams-Friendship Fine Arts Center. The presence of a quorum was confirmed. Members present were: Marcia Klicka, Laurie Inda, John Jones, Danna Peterson, Deb Wachholz, Bob Garnett, Darlene Hovorka, Tom Machan, Linda Machan, Tom Wetzel, Kathie Dye, Lisa Curless, Allan Klaus, Kevin Beaver, and Tom Wermuth.

### **Adopt the Agenda**

*Motion was made by Tom Machan; seconded by Darlene Hovorka to approve the agenda as presented. The motion was carried unanimously.*

### **Approval of Minutes**

*Motion was made by Allan Klaus; seconded by Lisa Curless to approve the March 23, 2021 minutes as presented. The motion carried unanimously.*

### **Treasurer's Report**

Treasurer, Deb Wachholz reported assets as noted below as of 3/31/2021:

- BMO Harris Checking Account - \$106.53
- ACB Savings Account - \$568.83
- ACB Checking Account- \$81,149.79
- Stock Account-\$503,481.97
- SEI Private Trust Co. Endowment Fund - \$78,328.47
- **Total Assets - \$663,635.59**

*Motion was made by Darlene Hovorka; seconded by Marcia Klicka to approve the treasurer's report as presented. The motion carried unanimously.*

### **Committee Reports**

**Finance Committee Report:** John Jones shared that the educational foundation was notified that it is part of a lawsuit related to manipulation of Walgreens stocks by CEO. This filing is currently a wait and see class action suit. Also noted was that Allan Klaus has been added to the list of recipients for the endowment report.

Kevin Beaver reported that several people have asked about an online donation option. It was agreed by all that this is something for the foundation to consider and discussion around fees and different ways to accomplish this took place. Members were asked to talk to non-profits and/or others regarding how they do this and report back at future meeting.

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### **Scholarship/Classroom Grant Committee:**

Deb Wachholz reported that she composed scholarship recommendations letter and submitted along with check for \$4926.00 to Donna at the high school the week prior to this meeting. Scholarships disbursement was submitted as:

Two \$500.00 from Mrs. Verla Lysy  
Desirae Renner  
Caleb Hamilton

One \$500.00 from Robert & Hazel Machan Memorial  
Chrystian Quinnell

One \$200.00 from Richard Collins Memorial  
Crimson Reifenstuhl

One \$100.00 from Clark Staehling Endowment Fund  
Kayleigh Lent

Five \$500.00 from AFAEF  
Kallysa Farrell  
Kara Kautzer  
Magnus Moore  
Dalton Pollex  
Chrystian Quinnell

One \$100.00 from Class of 1970 in honor of their 50<sup>th</sup> class reunion.  
Committee can select

### **Classroom Grants Committee:**

Danna Peterson shared that these are still on hold and reiterated that the new courtyard at the middle school is great.

### **Public Relations/Communications Committee:**

Linda Machan reported that there was not a lot to share other than that the web site and Facebook updates continue to occur as event decisions are made. Dairy breakfast will be added to both and other events may be added soon.

### **Fund Raising Projects Committee:**

Deb Wachholz stated that the proposed *Dairy Breakfast* plans have been approved for Saturday, May 29<sup>th</sup> from 7:00 - 11:00 AM at the middle school. Vicki from the lunch program will put together the food. The *Oliver* machine will be used to put film over food. Discussion around why event is done took place as it's not really a \$ generator and all agreed it is a community service and part of our mission. Advertising was discussed as well, and Deb broke down all costs which are slightly different this year due to COVID19 precautions. Members agreed to keep cost the same for participants and further discussion surrounding volunteers, route, workers and signage took place. Allan Klaus noted he will reach out to Chief Wollin regarding traffic and what we need to do about that topic and group agreed another meeting regarding the *Dairy Breakfast* was necessary. Agreement was reached to meet in the Fine Arts Center lobby on Tuesday, May 11<sup>th</sup> at 5:00 PM for further coordination.

*Motion was made by Jim Jones; seconded by Tom Machan to keep cost at \$5.00 for participants with free breakfast for pre-school age. The motion carried unanimously.*

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### **FAC Events Committee:**

Linda Machan reported there were no new events planned at the moment, but that the group would be meeting today regarding some "soft" opening options. Also shared was that many groups contacted don't want to come in at reduced capacity.

### **Fine Arts Center Report**

Tom Wetzel shared that several events have taken place at the Fine Arts Center recently with 25%/145 seat capacity in mind. He also noted that the events committee continues to explore options for shows, a couple of high school events had to be rescheduled due to closure and that Mid-State Technical College is scheduled to use the center on May 7<sup>th</sup>.

### **A-F School District Report**

Tom Wermuth reported that the high school was currently closed due to student reports of COVID exposure. This is a new trend as in the past the closures were primarily due to staff reports. The high school has reached out and asked that everyone be vigilant with the last seven weeks remaining as the district as we would really like to hold the planned prom and graduation events. These events are being planned outdoors.

### **Old Business**

None

### **New Business**

Darlene Hovorka shared that she has found a new "member" and encouraged all to seek out new people to join us.

### **Adjournment**

*Motion as made by Bob Garnett, seconded by Allen Klaus to adjourn at 6:05 pm. The motion was carried unanimously.*

Respectfully Submitted - Laurie Inda, Secretary  
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## ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC.

### MINUTES - June 15, 2021

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President, Kevin Beaver at 5:04 pm on Tuesday, June 15, 2021 at the Adams-Friendship Fine Arts Center. The presence of a quorum was confirmed. Members present were: Laurie Inda, Danna Peterson, Deb Wachholz, Bob Garnett, Myrna Garnett, Darlene Hovorka, Linda Machan, Tom Wetzal, Kevin Beaver, Amy Beaver, Marge Edwards, Dana Johnson, Lori Thompson, George Ritchie, Jill Bohn, and B.J. Nachreiner.

#### **Adopt the Agenda**

*Motion was made by Danna Peterson; seconded by Marge Edwards to approve the agenda as presented. The motion was carried unanimously.*

#### **Approval of Minutes**

*Motion was made by Darlene Hovorka; seconded by Marcia Klicka to approve the April 20, 2021 minutes as presented. The motion carried unanimously.*

#### **Treasurer's Report**

Treasurer, Deb Wachholz reported assets as noted below as of 5/31/2021:

- BMO Harris Checking Account - \$106.53
- ACB Savings Account - \$61 6.73
- ACB Checking Account - \$87,465.79
  - General Fund - (26,701.24)
  - Scholarship Fund -18,706.93
  - Academic Hall of Fame - 345.35
  - Classroom Grants - 13,806.93
  - FAC Events & Sponsors - 20,209.17
  - Fine Arts Center & Seats - 61,098.65
- Stock Account-\$547,791.61
- SEI Private Trust Co. Endowment Fund - \$83,404.77
- **Total Assets - \$719,385.43**

*Motion was made by George Ritchie; seconded by Dana Peterson to approve the treasurer's report as presented. The motion carried unanimously.*

#### **Committee Reports**

**Finance Committee Report:** Kevin Beaver reported that the finance committee met on 6/15. They are trying to determine how easy it is for people to donate money. We have rules in place already about how money is taken in and distributed and were waiting for a time when we were comfortable giving out "interest". Committee reviewed the rules and now that we're gaining some momentum with funds, are trying to determine how we can be more clear about how we're going about donations. Kevin shared that they're reviewing Mid-State's forms and process as a starting point and they'll go from there.

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Also shared by Kevin was that the process for taking online donations continues to be reviewed. Gundersen was contacted, and they use PayPal. Linda Machan noted that there is a PayPal for non-profits that we should investigate. Further discussion took place regarding the fact that people are familiar with and comfortable with PayPal and the finance committee will review this option further.

### **Scholarship/Classroom Grant Committee:**

Marcia Klicka shared that the committee will be setting up a meeting with Maureen Hauswald soon.

### **Classroom Grants Committee:**

Amy Beaver shared a presentation that showed what was done with grant dollars awarded as a classroom grant. The dollars were reallocated as GREEN space at the middle school. The presentation included pictures and descriptions of the green space, along with information about matching dollars, and the time and talent of many in the community who contributed.

### **Public Relations/Communications Committee:**

Linda Machan shared that the web site foundation pages were updated by Maureen Hauswald recently and that the fine arts center pages reflect events that have been rescheduled. Consideration is also being given to an ad to thank everyone who attended the dairy breakfast.

### **Fund Raising Projects Committee:**

Deb Wachholz shared that the Dairy Breakfast made \$1525 in meals sold; \$218 in donations. Total income for the event was \$2893 with \$1066 spent for a net total of \$1827. Dairy promotions is adding \$2500 as well. 309 people were served at the breakfast. Discussion took place about continuing the drive through option in the future. Deb also shared that FFA also came and helped for the event and that in the past we have donated to them.

*Motion was made by Darlene Hovorka to donate \$100 to FFA; seconded by Marcia Klicka, and the motion carried unanimously.*

### **FAC Events Committee:**

Linda Machan reported we have a show on Saturday. String Showdown will be playing with the Ally Katz as opener. Ticket sales have been slow, but this is our soft opening after COVID. Other shows are being rescheduled at this time and committee is trying to get the 2021/22 season in place as soon as possible. Linda also shared that Prairie Fire has been rescheduled to next June.

Approval was sought to send a committee member to the Wisconsin Presenter's Network (WPN) summer conference. The event is taking place in Fond du Lac on August 8, 9, and 10 with some virtual and some face-to-face activities. No price was provided yet as it is still coming together. It was shared that the typical cost was around \$100 + annual fee and hotel.

*Motion was made by Linda Machan, seconded by Laurie Inda to send a member of the events committee to WPN.*

### **Fine Arts Center Report**

Tom Wetzel shared that the first big event to return to the fine arts center was one full year after restrictions were put in place due to COVID-19. The year wrapped up with quite a few events taking place, and going forward, plans will evolve regarding the fine arts center use for eating/classes. More events are being planned for the near future and last

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night the school board changed the mask policy to "masks in motion". This means that people must be masked while walking around facilities and masks are optional once seated w/3-ft. social distancing remaining.

### **A-F School District Report**

No report for June 2021

### **Old Business**

None

### **New Business**

Nominating committee - Need committee in place so we can have nominations for next month's annual meeting. Darlene Hovorka, Kevin Beaver and Marge Edwards were nominated for committee and appointed by Kevin Beaver. They will bring nominees to the July annual meeting.

Next meeting will be July 28<sup>th</sup> -Annual meeting will be first, followed by regular meeting.

### **Adjournment**

*Motion as made by Bob Garnett, seconded by Dana Peterson to adjourn at 6:07 pm. The motion was carried unanimously.*

Respectfully Submitted - Laurie Inda, Secretary  
Adams-Friendship Area Educational Foundation, Inc.