

# Adams-Friendship Area Educational Foundation, Inc.

P.O. Box 204

Friendship, WI 53934

[afedfound@gmail.com](mailto:afedfound@gmail.com)



## ADAMS-FRIENDSHIP AREA EDUCATIONAL FOUNDATION, INC. MINUTES

August 16, 2022 meeting @ Mid-State Technical College – Room #116

The regular monthly meeting of the Adams-Friendship Area Educational Foundation, Inc. was called to order by President, Kevin Beaver at 5:04 pm at the Adams Campus of Mid-State Technical College. The presence of a quorum was confirmed. Members present were Laurie Inda, Kevin Beaver, Marcia Klicko, Tom Machan, Linda Machan, Allan Klaus, B.J. Nachreiner, Dana Johnson, Darlene Hovorka, Crystal Nawrot, Lisa Curless, Marge Edwards, John Jones, Deb Wachholz, and Lori Thompson.

### **Adopt the Agenda**

*Motion was made by Darlene Hovorka, seconded by Marge Edwards to approve the agenda as presented. The motion was carried unanimously.*

### **Approval of Minutes**

*Motion was made by Marcia Klicko, seconded by Lisa Curless to approve the July 27, 2022 minutes as presented. The motion was carried unanimously.*

### **Treasurer's Report**

Treasurer, Deb Wachholz reported assets as noted below as of July 31, 2022:

- BMO Harris Checking Account - \$106.53
- OCB Saving Account - \$801.73
- OCB Checking Account - \$84,445.81
- Stock Account - \$617,988.32
- SEI Private Trust Co. Endowment Fund - \$76,696.20
- Total Assets - \$780,038.59

*Motion was made by John Jones, seconded by B.J. Nachreiner to approve the treasurer's report as presented. The motion was carried unanimously.*

### **Committee Reports**

#### **Finance Committee Report:**

Marge Edwards shared that the group is working on developing a budget and that it should be ready soon. Kevin Beaver noted that they are using historical data as a starting point for the budget, and that it is being developed to assist in streamlining costs etc. Kevin also noted that the endowment/scholarship form that the finance committee has been working on is now ready to move forward. They will be finalizing it soon and getting it printed.

#### **Scholarships/Classroom Grants Committee Report:**

Marcia Klicko shared that at the beginning of the year, the committee shares information with staff, and they ask that they get their applications in by the end of September. Marcia noted that once received, the committee will get together to review the applications, and that they will have information to share with the foundation by our October 2022 meeting date.

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## **Public Relations/Communications Committee Report:**

Linda Machan expressed that we should continue to put something in the newspaper once per year as a foundation to keep the public informed of all the great work we do. Further discussion took place regarding utilizing Facebook and Instagram more to get the word out more as well. It was noted that we do a great job with Facebook and are continuing to explore Instagram.

## **Fund Raising Projects Committee Report:**

Group discussion regarding the 50/50 raffle during the Sand County Players fall show took place. The shows will be the first two weekends in November, and we should get a sign-up sheet ready for our September/October meetings. Linda Machan noted that we should consider a different set-up for the raffle as the current location tends to be in the way of those entering etc.

## **Fine Arts Center Events Report:**

Linda Machan shared that we sold out of the scheduled Charlie Berens show as a reminder to the group. She noted that 563 tickets had been sold with only wheelchair/accessible seats remaining. Of the 563 tickets sold, 133 of those are season tickets. Linda also reminded the group that we will need help during the Charlie Berens show and would appreciate any thoughts from the group. Members signed up during the meeting to assist. Linda mentioned that a second show is in the works that would start at 9:30PM and we're ready to go should that happen. Further discussion took place regarding security during the show and traffic control and the city has approved police presence.

Linda also noted that there is a meeting scheduled after the meeting this evening with FFA Alumni re: a request they made to have a fundraising dinner the same night as the Charlie Berens show. The meeting was planned to discuss logistics, concerns, and the possibility of having the dinner before another show this season.

Also shared by Linda was that Tom Wetzel met with the school administration regarding doing Prairie Fire during the school year, but we haven't heard anything to report back to date. October 24<sup>th</sup> is being considered should this be an option.

## **Fine Arts Center Report:**

Tom Wetzel was not present, so Linda Machan updated the group regarding the *Man Therapy* request. She noted that Tom W. hasn't gotten a definitive answer from the board, but the board did note that it's at the foundation's discretion. Linda proposed that we reply noting that we need to honor our sponsors and keep our promotional materials aligned with their dedication to the center during any pre-show marketing or during our shows. Linda will share this response with Tom W. to respond to the request.

*Motion was made by Allan Klaus, seconded by Darlene Hovorka that we not allow the group to use our video equipment during any shows. The motion was carried unanimously.*

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### **A-F School District Report:**

Group discussion took place regarding any discussions that may have taken place re: landscaping to date. Tom Machan shared that Tom Wetzel spoke with Shawn at the school and some weed control has begun. Lisa Curless reminded the group that Property Works is interested in helping. Deb Wachholz suggested that we reach out to Property Works and/or Twin Creeks regarding getting some fall color in place before the Charlie Berens show. She volunteered to follow up on this topic and notify the events committee of any updates.

**Old Business** – Deb Wachholz shared that all updates, edits, etc. have been submitted to Suzy at Graphics Direct and that she has assured us that they will have everything in place before the Charlie Berens show.

### **New Business:**

The group discussed the need to nominate a committee to review our bylaws. Allan Klaus noted that he and Marti would work on this review with Kevin Beaver offering to assist.

### **Other Business to Come Before the Board:**

None.

### **Adjournment**

*Motion was made by Allan Klaus, seconded by Marcia Klicko to adjourn the meeting at 6:05 pm. The motion was carried unanimously.*

Respectfully submitted,

Laurie Inda, Secretary

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